

- Define storage location
- Physically move goods to location
- Record location used
- Consolidate storage into full storage units
- Move stock to picking areas
- Pick damaged goods and prepare for separate storage
- Report stock movements in the bulk storage area

- Define and prepare picking instructions
- Allocate resources for picking
- Pick
- Advise discrepancies
- Move to sorting, consolidating, packing or dispatching area
- Complete and pass on documentation



- Receive
- Unload
- Check
- Make available for storage

Kitting

Repacking

- Consolidate orders
- Pack and label
- Prepare documentation
- Arrange vehicle movement
- Load and seal vehicle
- Dispatch