

Document	Function	Provided by
Commercial or pro-forma invoice	Declare total value of goods to be cleared	Seller
Packing list	Provide physical details of consignment and detailed contents	Shipper if sold EXW Seller if sold on any other incoterm
Donation or gift certificate (if relevant)	Declare 0-value of goods to be cleared and allocate ownership of goods to consignee	Shipper
Certificate of origin	Declare origin of goods	Manufacturer / seller
Certificate of analysis	Provide quality assurance certificate	Manufacturer / seller
Good Manufacturing Practices certificate (GMP)	Provide quality assurance certificate	Manufacturer / seller
Draft and final shipping title	Provide quality assurance certificate	Shipper if sold EXW Seller if sold on any other incoterm